

BOARD OF TRUSTEES  
OCTOBER 19, 2015

Members present – Mike Sneicinski, “D” Fletcher, Mike Hald, Jim Eugenius,  
Marianne Volkmann, Tom Beynon.

Others present – Carol Hansen, Nancy Bosserdet, Bob Burr, Chuck Kinter,  
Gary McCullough, Pastor Brian James

The meeting was opened with prayer by Mike S. The minutes from September were accepted as written by consensus.

Finance – Nancy reported that we are doing “okay” but not great. The overage on item #4419 (equipment maintenance) is due to work that has had to be done to the A/C system. Item #4422 (church electric) has been an ongoing situation that hopefully can be solved eventually. Item # 4409 (road/fire assessment) is due in November, and will take all the extra money that we have at this time. Nancy stated that we have not yet sold bus #1, it does need a right front tire and will be put on Craig’s List after the Fall Extravaganza.

The floor was then given to Chuck for an update on the renovation. There is \$741,204 available (\$497,123 transferable and \$244,081 coming from pledges). We have budgeted \$550,000 for the renovation and had pre-spent \$113,000 before starting the project. As of today, we are under budget. We have added in several projects such as the playground and soffits, extra work in the Fellowship Hall, hearing aid “loop” in Sanctuary to the original plan and budget. To date we are at \$685,150, approximately \$78,000 to the positive. It is hopeful that we will be able to save more in the future by doing some of the remaining work – such as painting and clean-up – ourselves, and by re-using some items that we already have available. We are on schedule, the porch is being stuccoed to be used as a Sacristy until such time as we can do the section that will become the new Choir room and Sacristy. The second doorway has been opened up and the ramp on the outside of the building has been started. We will need help in painting the inside of the Sanctuary and the outside of the building after the painting company has completed the primer coat and pressure washing. By doing this work ourselves, we stand to save several thousand dollars. The work has to be done before Thanksgiving so that the floors can be done so that we can stay on schedule for using the Sanctuary for the first time on 12/20. The stone work on the altar and the pillars is scheduled to be done after 10/31/15. Decisions on the lighting will be made within the next two weeks. All lighting will be adjustable and we will be going from a candle power of 4.5 to over 40. There will be closets created by Jim E. and Tom M. in the areas that had been air returns for the old A/C system to be used by the ushers, acolytes and altar guild storage. Before the opening of the new Sanctuary, all of the wood pieces on and around the altar will be sanded and stained to match the color of the organ. It was noted that the ramp on the side of the church that will lead to the altar for those unable to use the stairs will be covered and not closed in.

Administrators Report – Carol highlighted several items on her report

- 1) Some smaller limbs have been removed by our lawn care company but we are waiting for a quote from a tree company for the removal of the larger limbs which are leaning on the power line along the driveway.
- 4) The scissor lift repairs were from normal wear and tear and age. The bill for the repairs was \$1,264.50.
- 5) The soffits need to have some cosmetic work done to them which cannot be done until after the inspection is done.
- 7) It was decided by the Trustees that the trim for the sanctuary should be painted before being installed to make the job easier to do.

Budget – was presented by Mike S. and we discussed most of the items in detail.

Some of the items were not changed from previous years and others had to be adjusted due to rising costs. Item #4328 is the cost of having someone here to clean up and lock up after others use the building. Items #4422, #4423, #4927, #4413, and #4414 are all estimates due to the renovation and decreased usage of some of these items. There was an extended discussion on how we can become better managers of our expenses especially when it comes to the use of electricity. Carol will arrange for FPL to come and do a usage audit to see what changes we can make to save some money in that area. The above number items will probably be problems in 2016 once this part of the renovation is complete and we start up with some of our outreaches. There was a question raised about the cost of the insurance to which Carol responded that our insurance is under the conference umbrella. Mike S. added that we have to consider the need of setting up a fund for replacing the A/C similar to what we have for the roof (which is severely under-funded for the size of our roof). A motion to accept the proposed budget for 2016 as presented by Mike S. was made by Jim Eugenius and seconded by Bob Burr. A unanimous voice vote followed. The budget will be presented at the next Finance committee meeting.

The meeting was closed with prayer by Pastor Brian James.