

BOARD OF TRUSTEES
March 15, 2016

Members present – Deidra Setser, Dave Glassburn, Tom Beynon, Mike Hald,
Ron Dobson, Paul Smith, “D” Fletcher

Others present – Carol Hansen, Nancy Bosserdet, Gary McCullough, Pastor Brian
James

The meeting was opened with prayer by Carol. Paul introduced himself and was introduced to the other members. The minutes of the previous meeting were accepted by a motion from Ron, seconded by Deidra and a unanimous voice vote.

Finance – Nancy commented that we are holding stable at this time. She noted that the item in #4420 (Vehicle Maintenance) was for Bus #1. The problem with the A/C was leaking “O” ring and has been fixed at a cost of \$80. We should have it back on Wednesday. She also reminded us that our big ticket item – Road/Fire Assessment will come due in November. Gary commented that all of the churches in Charlotte County are being assessed, and that they will be getting together to try and fight the assessments. Member of our finance committee will be going to the next meeting with the other churches.

Administrator’s Report – Carol highlighted her report.

- 1) There have been no further signs of vermin in the children’s wing and as the painting is done the holes are being patched.
- 2) The painting by our volunteers is underway.
- 3) AARP using our building for tax preparation is something of a problem as the people interested in having their taxes done are calling the church for information and not AARP. This is causing a problem with our phones being tied up and the ones interested in getting the taxes done not being happy with not being able to make appointments on our line. Much discussion followed about what we can do about this next year. Carol added that she had already spoken with a representative from AARP and two of the changes that they are promising are a) early publication about the service with a specified number to call to make appointments and b) making

appointments for next year at the time of this year's appointment. At the conclusion of our discussion a motion was made by Ron to request a \$1500 donation from AARP for the use of the building and to have AARP provide payment for someone to answer the phones for 8 hours/day. The motion was seconded by Deidra and a unanimous voice vote followed.

- 4) There is a new night custodian – Jeff Hard.
- 5) The Annual Report of the Trustees/ Annual Accessibility Audit has been completed and was passed around for review. Carol stated that since the renovation we have no problems with the Accessibility Audit. The Annual Report shows that we are incorporated and this has been filed yearly. The records and deeds are at this time kept in Nancy's office in a file and we are working on getting a safe deposit box so that these can be kept off campus. It was noted that we do have a Child/Youth Protection protocol in effect.
- 6) A request was made to conference on Feb. 11th to have a free property appraisal done and we are on the list for this.
- 7) Jack Moorman and Chuck Kinter are getting prices for the awnings on the north and south sides of the sanctuary and this information should be available soon. The exterior signs were installed on the building several days ago.

New Business

CWM – it has been noted that there might still be a security issue due to the fact that someone can still enter the children's wing through the New Room even though the door has an alarm on it. One suggestion made was to lock the door on the New Room when school is in session, but this causes a problem in that anyone wishing to use the room for a meeting or class would have to track down the key to unlock the door. A suggestion was made by Gary to see about the possibility of getting a magnetic lock for that door that is tied into the fire alarm system and would not be able to be opened without the fire alarm going off first. Carol will look into this suggestion.

Buses – a question has been raised about the necessity of keeping all 3 buses, even though the bus that we had had up for sale never sold. Carol will check with our insurance to see what the cost difference would be for 3 buses as we have now and 2 buses. This information will be brought to us and then we will decide what to take to Council being that we had originally told them that we would be selling the third bus and haven't done so yet.

Consultant/Project manager fee – this is \$2,000/month. Gary raised the question about the necessity of having both positions still being paid if the project is completed. A motion was made by Ron that since phase 1 is completed then we no longer need a project manager and that this position should be discontinued at this time and looked at again if the need arises. This was seconded by Tom. After an extended discussion it was decided that Paul and Pastor Brian would have a talk with Chuck to see what can be done at this time and the motion was tabled without a vote.

It was noted that a hanger of some sort is needed for the altar clothes in the closet that now has been made for the banners. Ron offered to make a rack for the purpose of hanging the altar clothes.

The meeting was closed with prayer by Pastor Brian.