

## BOARD OF TRUSTEES February 8, 2016

Members present – Deidra Setser, Marianne Volkmann, “D” Fletcher, Ron Dobson, Tom Beynon

Others present – Pastor Brian James, Nancy Bosserdet, Carol Hansen, Chuck Kinter, Jack Moorman

The meeting was opened with prayer by Pastor Brian. Minutes from the previous meeting were accepted as written with a motion from Deidra, seconded by Tom with a unanimous vote following.

Pastor Brian stressed that we are in need of a chairman for the Trustees. Some of the responsibilities of the job include running the meeting, going to Council meetings and Finance meetings, meet with Chuck regarding renovation needs, meet with church administrator when necessary. No one present felt that they would be able to fulfill all of the requirements of the job, so Pastor Brian will go to Lay Leadership to see what can be done to find someone with previous BOT experience to fill the position. Tom Beynon volunteered to be vice chairman, and “D” Fletcher will continue as secretary.

Finance – Nancy reported that January we did okay but that in February we have an insurance payment due for our conference insurance which will be \$3,300/month (\$33,000 is the total bill). She stated that we will not be paying the entire amount in one lump sum as we have done in the past because the Finance committee feels that 1) we won't save that much by doing that and 2) we don't have the funds available at this time. The renovation fund has about \$112,000 in it at this time but all of the final bills are not in as yet.

The floor was given to Chuck and Jack at this time. Chuck stated that there is about \$50,000 more to come out of the Renovation fund. There will be new “wide range” microphones coming to be used to mike the choir. Tom questioned the water issue by the glass doors. Chuck stated that this is the same problem that we were having prior to the renovation but more noticeable now. He added that to do anything now without deciding what we are doing with the entrance would be counter-productive and a waste of money and that the problem would be addressed in full when the work on the entrance is done. There are a few things left to be completed – the painting of the outside of the building (which should be done within the next several months) and the soffits on the education wing. Chuck went on to re-explain how we came to the different phases and what the phases are 1) Welcome center and restrooms, 2) expand kitchen, 3) new entrance paying special attention to what it will do to changing the footprint of the church, how much square footage would be added, how to work with in fire regulations and other county code requirements. Chuck stated that no matter what we do, we have to be able to pay for it and that he has been working with Gary McCullough from Finance regarding this concern. Chuck also stated that he would have ballpark numbers for all of the 3 possibilities for our next meeting (March) and that he would

keep the numbers as low as possible. When asked how long things would take from there, Jack stated that it would be at least another month from when we decided which idea to go with to get construction drawings and then another 5 months for permitting before work can begin that should be completed by the end of the year. Both Jack and Chuck were thanked for all of the work that they have already done and continue to do for us.

Administrators report – Carol reported that Jack McNeil has taken over Sure Ross's job (Tom Beynon decided not to do the job following our last meeting)

- 1) Before Christmas we had a vermin problem – Massey Services were here to do some work around the building for a total of \$2,300. We are now showing signs of a similar problem in the education wing. Some discussion followed about having Massey come in and take care of the problem or trying to do it ourselves with traps and patch any holes that we might find.
- 2) We will be having a series of concerts beginning the first Sunday of March.
- 3) We will need about 7-8 volunteers to paint the outside of the building once it warms up again. Jack McNeil will contact those that have already offered to help.
- 4) AARP tax services – this is the second year that they will be here for tax season. There have been more problems this year than last and the feeling is that this might not happen again next year.
- 5) Highlands Motorcycle Training will no longer be holding classes here due to the fact that they cannot use the property on Sunday. They will only be holding private lessons here. Goldwing Motorcycle Riders club - which is a non-profit group - will be using our facility occasionally for a nominal fee.
- 6) Carol will review with the board the Annual Report of the Trustees sent to the conference. We also had a fire/safety inspection done by the fire department.

### New Business

Deidra stated that one of the cables for the cameras is missing and was wondering if it had been ordered. Carol would check into that.

Nancy stated that bus #2 might need rear tires soon.

Ron volunteered to be the Trustees representative to Finance and COM but not experienced enough to be chairman.

The meeting was closed with prayer by Pastor Brian.